

# questionnaire assessing diabetic foot care Latest Edition

**Questionnaire assessing diabetic foot care** plays a vital role in the early detection and management of foot-related complications among individuals with diabetes. As diabetes becomes increasingly prevalent worldwide, healthcare professionals and patients alike need effective tools to evaluate foot care practices, identify risk factors, and implement preventive strategies. This article explores the importance of questionnaires in diabetic foot care, their structure, key components, and how they enhance patient outcomes.

## Understanding the Importance of Diabetic Foot Care

### Prevalence and Risks of Foot Complications in Diabetes

Diabetes mellitus significantly increases the risk of developing foot ulcers, infections, and even amputations. According to the World Health Organization, approximately 15% of people with diabetes will experience a foot ulcer during their lifetime. These complications are primarily due to peripheral neuropathy, peripheral arterial disease, and impaired wound healing, all of which are common in diabetic patients.

### Consequences of Poor Foot Care

Neglecting foot care can lead to:

- Chronic wounds
- Infections that may require hospitalization
- Lower limb amputations
- Reduced mobility and quality of life
- Increased healthcare costs

## The Role of Questionnaires in Diabetic Foot Care

### Why Use Questionnaires?

Questionnaires serve as practical tools to:

- Assess patients? knowledge and practices regarding foot care
- Identify risk factors and early signs of foot problems
- Monitor changes over time
- Guide personalized education and intervention strategies

## Benefits of Implementing Questionnaires

Implementing structured questionnaires can:

- Enhance patient engagement and self-management
- Improve early detection of foot problems
- Reduce incidence of ulcers and amputations
- Facilitate data collection for research and quality improvement

## Designing an Effective Diabetic Foot Care Questionnaire

### Key Components of the Questionnaire

An effective questionnaire should comprehensively cover various aspects of foot health and care practices. Core components include:

- **Patient Demographics and Medical History**
  - Age, gender, duration of diabetes
  - History of foot ulcers or infections
  - Presence of peripheral neuropathy or peripheral vascular disease
- **Knowledge and Awareness**
  - Understanding of diabetic foot risks
  - Awareness of foot care practices
  - Knowledge of warning signs of foot problems
- **Foot Care Practices**
  - Daily foot inspection habits
  - Washing and drying routines
  - Use of appropriate footwear
  - Skin and nail care routines

### - Risk Assessment

- Presence of calluses, blisters, or cuts
- Signs of peripheral neuropathy (e.g., numbness, tingling)
- Circulatory issues such as cold or discolored feet

### - Behavioral and Lifestyle Factors

- Smoking status
- Physical activity levels
- Glycemic control adherence

## Question Types and Format

Effective questionnaires utilize a mix of question formats:

- **Multiple Choice Questions** for straightforward factual data
- **Likert Scale Items** to gauge attitudes and confidence levels
- **Open-Ended Questions** for insights into personal experiences and barriers

## Developing and Validating a Diabetic Foot Care Questionnaire

### Steps in Development

Creating a reliable and valid questionnaire involves:

- **Literature Review** to identify existing tools and evidence-based items
- **Expert Consultation** with podiatrists, endocrinologists, and patient representatives
- **Drafting Items** based on identified domains
- **Pre-testing and Pilot Studies** to assess clarity and relevance
- **Psychometric Testing** to evaluate reliability (consistency) and validity (accuracy)

### Validation Methods

Validation ensures the questionnaire accurately measures what it intends to:

- Content validity assessed by expert panels

- Construct validity determined through factor analysis
- Test-retest reliability evaluated by administering the questionnaire twice over a period
- Internal consistency checked using Cronbach's alpha

## Implementing the Questionnaire in Clinical Practice

### Administration Settings

Questionnaires can be administered in various contexts:

- Primary care clinics during routine check-ups
- Specialist diabetic foot clinics
- Community health programs
- Patient education workshops

### Modes of Delivery

Options include:

- Paper-based forms
- Digital platforms and mobile applications
- Interactive kiosks in healthcare facilities

### Interpreting Results and Follow-up

Based on questionnaire outcomes:

- Identify high-risk patients requiring immediate intervention
- Tailor educational content to address knowledge gaps
- Schedule regular foot examinations and monitoring
- Refer to specialists when necessary

## Case Studies and Evidence Supporting Questionnaire Use

### Research Findings

Studies have demonstrated that structured questionnaires:

- Increase patient awareness of foot care importance
- Improve adherence to preventive practices
- Reduce incidence of foot ulcers over time
- Enhance communication between patients and healthcare providers

## Example of a Validated Tool

The Diabetic Foot Care Knowledge and Practice Questionnaire (DFK-PQ) is an example used in several clinical studies. It assesses patients' understanding of foot health and their daily care routines, providing actionable insights for clinicians.

## Challenges and Future Directions

### Limitations of Current Questionnaires

Some challenges include:

- Language and cultural barriers affecting comprehension
- Limited validation across diverse populations
- Patient literacy levels influencing responses

### Advances and Innovations

Future developments may involve:

- Integration with electronic health records for seamless data collection
- Use of artificial intelligence to analyze responses and predict risk
- Mobile apps offering personalized foot care guidance based on questionnaire results

## Conclusion

A comprehensive questionnaire assessing diabetic foot care is an essential tool in the proactive management of foot health among diabetic patients. By systematically evaluating knowledge, behaviors, and risk factors, healthcare providers can identify vulnerable individuals early, tailor education efforts, and implement preventive strategies effectively. As the field advances, integrating validated questionnaires into routine care and leveraging digital technology will further enhance outcomes, reduce complications, and improve quality of life for people living with diabetes.

Keywords: diabetic foot care, foot ulcer prevention, foot care questionnaire, diabetes management,

risk assessment, patient education, foot health assessment, diabetic neuropathy, foot care practices, early detection

## Questionnaire Assessing Diabetic Foot Care: A Comprehensive Guide to Evaluation and Prevention

Managing diabetes effectively involves a multifaceted approach, and among the most critical aspects is diabetic foot care. Proper foot care is essential to prevent complications such as ulcers, infections, and even amputations. To facilitate early detection and intervention, healthcare professionals often utilize a questionnaire assessing diabetic foot care. This tool serves as both a screening and educational instrument, helping to identify gaps in patient knowledge and practices, and guiding tailored interventions.

In this article, we explore the importance of a questionnaire assessing diabetic foot care, its components, how it's administered, and its role in comprehensive diabetes management.

### The Importance of Assessing Diabetic Foot Care

Diabetes mellitus affects millions worldwide and is associated with various microvascular and macrovascular complications. Among these, diabetic foot problems are among the most debilitating and costly, often leading to hospitalization, disability, or even limb loss.

Why is foot care so vital?

- Reduced sensation: Diabetes can cause peripheral neuropathy, leading to loss of protective sensations.
- Poor circulation: Vascular issues impair wound healing.
- Impaired immune response: Increased risk of infections.

Regular assessment through a structured questionnaire helps identify patients at risk before complications develop, promotes patient engagement, and improves adherence to foot care routines.

### Components of a Questionnaire Assessing Diabetic Foot Care

A well-designed questionnaire covers various domains to comprehensively evaluate a patient's foot care practices, knowledge, and risk factors. The main components include:

- Patient Demographics and Medical History

- Age, gender, duration of diabetes
- Presence of previous foot ulcers or infections
- Comorbidities such as peripheral arterial disease
  
- Foot Care Practices
  - Daily foot inspection routines
  - Methods of foot hygiene
  - Use of appropriate footwear
  - Nail and skin care habits
  - Avoidance of risky behaviors (e.g., walking barefoot)
  
- Knowledge and Awareness
  - Understanding of diabetic foot risks
  - Recognition of early signs of foot problems
  - Importance of regular foot examinations
  
- Risk Factors and Symptoms
  - Sensory deficits (e.g., numbness, tingling)
  - Circulatory issues (e.g., cold feet, color changes)
  - History of trauma or injury
  
- Behavioral and Lifestyle Factors
  - Smoking status
  - Exercise habits
  - Footwear choices

## Developing and Administering the Questionnaire

Designing an effective questionnaire involves selecting clear, culturally appropriate questions that

can accurately capture the patient's practices and knowledge. Common formats include multiple-choice, yes/no, or Likert scale questions.

Sample questions might include:

- How often do you inspect your feet for cuts, blisters, or sores? (Daily, Weekly, Rarely, Never)
- Do you wear shoes that fit well and protect your feet? (Yes, No)
- Are you aware that numbness and tingling in your feet can be signs of nerve damage? (Yes, No)
- Have you ever sought advice or foot care education from a healthcare professional? (Yes, No)

Administering the questionnaire can be done during routine clinic visits, via interviewer-led sessions, or through self-administered formats, depending on the setting and patient literacy levels.

### Scoring and Interpretation

The responses are scored to identify patients at risk. For example:

- High risk: Poor foot hygiene, lack of daily inspection, unprotected footwear, and no knowledge of foot risks.
- Moderate risk: Some awareness but inconsistent practices.
- Low risk: Regular foot inspection, good hygiene, appropriate footwear, and good knowledge.

Healthcare providers can use this scoring to prioritize patient education, schedule follow-ups, or refer to specialized foot care services.

### The Role of the Questionnaire in Clinical Practice

A questionnaire assessing diabetic foot care plays multiple roles:

- Screening tool: Early identification of at-risk patients.
- Educational aid: Pinpointing misconceptions or gaps in knowledge.
- Monitoring tool: Tracking changes over time to evaluate the effectiveness of interventions.
- Research instrument: Gathering data on foot care behaviors across populations.

In clinical practice, integrating this tool into routine diabetes management enhances preventive care and reduces the incidence of foot ulcers.

Best Practices for Effective Use

- Customization: Tailor questions to the local context and patient literacy.
- Training: Ensure healthcare staff are trained to administer and interpret the questionnaire effectively.
- Patient engagement: Use the questionnaire as a conversational tool to motivate patients.
- Follow-up: Use results to develop personalized foot care plans and educational programs.

Example of a Comprehensive Diabetic Foot Care Questionnaire

| Section         | Sample Questions                                                    | Response Options                                 |
|-----------------|---------------------------------------------------------------------|--------------------------------------------------|
| Demographics    | How long have you been diagnosed with diabetes?                     | Less than 1 year / 1-5 years / More than 5 years |
| Foot Inspection | Do you check your feet every day?                                   | Yes / No                                         |
| Footwear        | Do you wear shoes that fit properly and protect your feet?          | Yes / No                                         |
| Hygiene         | How often do you wash your feet?                                    | Daily / Several times a week / Rarely            |
| Knowledge       | Are you aware that numbness in your feet can indicate nerve damage? | Yes / No                                         |
| Symptoms        | Do you experience tingling or burning sensations?                   | Yes / No                                         |
| Lifestyle       | Do you smoke?                                                       | Yes / No                                         |
| Previous Issues | Have you ever had a foot ulcer or infection?                        | Yes / No                                         |

Conclusion: Empowering Patients Through Assessment

A questionnaire assessing diabetic foot care is an invaluable component of comprehensive diabetes management. It not only aids clinicians in identifying at-risk individuals but also serves as an educational catalyst, empowering patients to adopt better foot care habits. Regular use of such tools, combined with patient education and appropriate clinical interventions, can significantly reduce the burden of diabetic foot complications, improve quality of life, and save limbs.

By fostering a proactive approach, healthcare providers can turn simple questionnaires into powerful

instruments for prevention, early detection, and patient engagement in diabetic foot health.

**Question** What are the key components assessed in a diabetic foot care questionnaire? The questionnaire typically evaluates foot hygiene practices, frequency of foot inspections, footwear choices, history of foot ulcers or infections, peripheral sensation, and patient knowledge about foot care. **Answer** How can a questionnaire improve diabetic foot care management? It helps identify gaps in patient knowledge and self-care behaviors, enabling healthcare providers to tailor education and interventions, ultimately reducing the risk of foot ulcers and amputations. What is the significance of assessing peripheral neuropathy in a diabetic foot care questionnaire? Assessing peripheral neuropathy is crucial because it can impair sensation, increasing the risk of unnoticed injuries and subsequent infections, which are key factors in diabetic foot complications. How often should a diabetic foot care questionnaire be administered in clinical practice? It should be conducted at initial diagnosis and periodically during routine follow-ups, typically every 6 to 12 months, or more frequently if risk factors or foot problems are identified. Can a questionnaire predict the likelihood of future foot ulcers in diabetic patients? Yes, validated questionnaires can help identify patients at higher risk by assessing self-care behaviors, neuropathy, and foot deformities, enabling proactive preventive strategies. What are some validated tools used for assessing diabetic foot care in questionnaires? Tools like the Diabetic Foot Self-Care Behavior Scale (DFSCBS) and the Michigan Neuropathy Screening Instrument (MNSI) are commonly used to evaluate foot care practices and neuropathy status through questionnaires.

**Related keywords:** diabetic foot assessment, foot care survey, diabetic foot risk evaluation, foot ulcer prevention questionnaire, diabetic foot self-care, foot health screening, diabetic neuropathy assessment, foot care knowledge test, diabetic foot examination form, foot care education questionnaire

## Wits University Biographical Questionnaire

### Wits University Biographical Questionnaire

#### Introduction

The Wits University Biographical Questionnaire is an essential document used by the University of the Witwatersrand (Wits) to gather comprehensive personal and academic information from prospective and current students. This questionnaire plays a vital role in the university's administrative processes, student records management, and support services. It ensures that the university has accurate and detailed information to facilitate effective communication, academic planning, financial aid, and student welfare initiatives. Understanding the purpose, structure, and

significance of the biographical questionnaire is crucial for students aiming to navigate Wits University's administrative procedures smoothly.

### Purpose of the Wits University Biographical Questionnaire

The primary purpose of the biographical questionnaire is to collect detailed personal data about students. This data supports various administrative and academic functions within the university, including:

- Student Identification: Ensuring each student has a unique record to prevent duplication or errors.
- Communication: Facilitating effective communication between the university and students regarding academic programs, notices, and emergencies.
- Financial Aid and Scholarships: Determining eligibility based on personal and financial background.
- Support Services: Identifying students who may require additional support, such as counseling or disability services.
- Data Collection for Research and Planning: Assisting the university in institutional research, planning, and policy development.

### Who Should Complete the Questionnaire?

The biographical questionnaire is typically completed by:

- Prospective Students: When applying for admission or scholarship programs.
- Registered Students: During registration periods or when updating personal information.
- Returning Students: To ensure their records are current before resuming studies.

It is crucial for students to complete the questionnaire accurately and truthfully, as the data provided directly impacts their academic experience and administrative support.

### Structure and Content of the Biographical Questionnaire

The Wits University biographical questionnaire is designed to be comprehensive yet user-friendly. It generally covers several key sections:

#### Personal Details

This section gathers fundamental personal information, including:

- Full names (first, middle, last)
- Date of birth
- Gender
- Nationality
- Identity document or passport number
- Marital status

#### Contact Information

Details that enable the university to contact the student:

- Residential address
- Postal address (if different)
- Phone numbers (mobile and landline)
- Email addresses

#### Academic Background

Information related to the student's previous education:

- Schools attended
- Qualifications obtained
- Academic transcripts or certificates
- Details of any prior university or college studies

#### Financial and Sponsorship Details

Data used to assess financial aid eligibility:

- Employment status
- Income details
- Sponsorship or bursary information
- Family income and household details

#### Disability and Special Needs

To provide necessary support services:

- Disability status
- Type of disability or special needs
- Required accommodations

### Emergency Contact Details

For safety and emergency purposes:

- Name of emergency contact person
- Relationship to the student
- Contact phone numbers
- Alternative contact details

### Importance of Accurate Data Entry

Providing precise and up-to-date information on the biographical questionnaire is vital. Errors or omissions can lead to:

- Delays in processing applications or registration.
- Misinformation affecting financial aid decisions.
- Inability to reach students in emergencies.
- Challenges in providing appropriate support services.

Students are advised to double-check all entries before submission and retain copies of the completed form for their records.

### Submission Process

The Wits University biographical questionnaire can be submitted through various channels, depending on the student's status:

- Online Submission: Via the official Wits University student portal or application system.
- In-Person Submission: At designated administrative offices during registration periods.
- Mail or Email: As directed by the university's admissions or student services departments.

It is important to adhere to deadlines to ensure timely processing and avoid registration delays.

### Data Privacy and Confidentiality

Wits University emphasizes the confidentiality of student data collected through the biographical questionnaire. The university complies with relevant data protection laws and policies, ensuring that personal information is securely stored and used solely for legitimate administrative and academic purposes. Students should feel assured that their data will not be disclosed unauthorizedly.

### Updating Personal Information

Students are responsible for updating their biographical data regularly, especially when there are changes such as:

- Change of address or contact details
- Change in financial status
- Personal circumstances affecting registration

Updating information ensures ongoing communication and access to support services.

### Common Challenges and Tips for Completing the Questionnaire

Students may face challenges when filling out the biographical questionnaire. To mitigate these, consider the following tips:

- Read Instructions Carefully: Ensure understanding of each section before entering data.
- Use Accurate Documents: Refer to official identification and academic records for precise information.
- Seek Assistance if Needed: Contact student support services or administrative staff for clarification.
- Keep Records: Save copies of the completed questionnaire and any confirmation slips.
- Verify All Entries: Double-check all information for accuracy before submission.

### Conclusion

The Wits University Biographical Questionnaire is a crucial document that underpins many aspects of a student's academic journey at Wits. Its proper completion fosters effective communication, supports administrative efficiency, and ensures students receive the necessary support services. By understanding its purpose, structure, and importance, students can navigate the process confidently, ensuring their personal and academic needs are adequately met throughout their time at Wits University. Remember, accurate and timely submission of the biographical questionnaire is not just a bureaucratic step but a foundational element of a successful academic experience.

## Wits University Biographical Questionnaire: An In-Depth Review

The Wits University Biographical Questionnaire is a pivotal component of the university's admissions and registration process, serving as a comprehensive tool for capturing essential personal and academic information from prospective and current students. Designed to streamline administrative procedures and facilitate personalized support, this questionnaire plays a vital role in ensuring that Wits University maintains accurate student records, assesses student needs, and enhances its overall service delivery. This review aims to explore the questionnaire's structure, functionality, benefits, limitations, and practical implications for students and administrative staff alike.

## Introduction to the Wits University Biographical Questionnaire

The biographical questionnaire at Wits University is a standardized form that students are required to complete during the application or registration phases. It gathers a wide range of data, including personal details, contact information, academic history, socio-economic background, and other relevant demographic information. This data collection allows the university to create detailed student profiles, which are crucial for academic planning, resource allocation, and student support services.

The questionnaire has evolved over the years to incorporate digital interfaces, making it more accessible and user-friendly. The online version, often integrated into the university's student portal, facilitates seamless submission and data management. The importance of this document cannot be overstated, as it influences various aspects of student life, from financial aid eligibility to academic advising.

## Purpose and Importance of the Biographical Questionnaire

### Academic and Administrative Functions

- Student Profiling: Creates a comprehensive profile for each student, enabling personalized academic advising.
- Resource Planning: Assists the university in planning facilities, courses, and support services based on demographic data.
- Financial Aid and Scholarships: Determines eligibility for bursaries and scholarships by assessing socio-economic background.
- Compliance and Reporting: Ensures the university complies with government and accreditation bodies' reporting requirements.

### Student Support and Engagement

- Targeted Support: Allows student services to identify students who may require additional support, such as counseling or financial aid.
- Community Building: Facilitates the development of student communities and networks based on shared backgrounds or interests.
- Monitoring Diversity: Helps track institutional diversity initiatives and monitor progress toward inclusivity goals.

## Features of the Wits University Biographical Questionnaire

The questionnaire boasts several notable features designed to optimize data collection and usability:

- Digital Accessibility: Hosted on the university's online portal, allowing students to complete the form remotely at their convenience.
- User-Friendly Interface: Clear prompts and organized sections facilitate easy navigation and completion.
- Progress Saving: Ability to save progress and return later, reducing frustration and incomplete submissions.
- Data Validation: Built-in checks to ensure data accuracy and completeness before submission.
- Multilingual Support: Available in multiple languages to accommodate diverse student populations.

## Structure and Content of the Questionnaire

The questionnaire typically comprises several sections, each capturing specific categories of information:

### Personal Details

- Full name, date of birth, gender
- Identity document numbers (e.g., passport, ID)
- Contact information (phone number, email address)
- Residential address

### Academic Background

- Previous qualifications and institutions attended
- Academic transcripts and results

- Details of any special academic programs or achievements

## **Socio-Economic and Demographic Information**

- Income level and employment status of parents/guardians
- Ethnicity and language preferences
- Disability status or special needs

## **Financial Aid and Support**

- Bursary and scholarship applications
- Details about sponsorships or funding sources

## **Additional Information**

- Extracurricular activities
- Health conditions or medical considerations
- Emergency contact details

This comprehensive structure ensures that Wits University can gather all necessary information to support student success effectively.

## **Benefits of the Biographical Questionnaire**

Implementing a thorough biographical questionnaire offers numerous advantages for both students and the institution:

- **Enhanced Data Accuracy:** Digital forms reduce manual data entry errors and facilitate real-time validation.
- **Streamlined Admissions Process:** Automates data collection, reducing processing time and administrative workload.
- **Personalized Student Services:** Enables tailored support based on individual student profiles.
- **Improved Decision-Making:** Provides administrators with valuable insights into student demographics and needs.
- **Inclusivity and Diversity Monitoring:** Tracks progress toward diversity goals and informs policy adjustments.

## Limitations and Challenges

Despite its benefits, the questionnaire is not without challenges:

- Data Privacy Concerns: Sensitive personal information requires robust security measures; breaches could compromise student privacy.
- Accessibility Issues: Students from rural or under-resourced backgrounds may face difficulties accessing or completing the online form.
- Incomplete or Inaccurate Data: Some students may provide false or incomplete information, impacting data integrity.
- Language Barriers: Despite multilingual options, some students may still find the questionnaire challenging if not adequately supported.
- Technical Glitches: System errors or downtime can hinder timely submission and processing.

## Best Practices for Completing the Questionnaire

For students, understanding how to approach the biographical questionnaire can make the process smoother:

- Prepare Necessary Documents: Have copies of identification, academic transcripts, and financial documents ready.
- Read Instructions Carefully: Pay attention to prompts and required fields to ensure completeness.
- Use Supported Devices and Browsers: Opt for updated browsers and devices to minimize technical issues.
- Seek Assistance if Needed: Contact student support services or visit campus help desks if facing difficulties.
- Review Data Before Submission: Double-check all entries for accuracy and completeness.

## Impact on Student Experience and Institutional Effectiveness

The biographical questionnaire significantly influences the student journey at Wits University. Accurate and comprehensive data collection fosters a more inclusive and responsive academic environment. It enables the university to allocate resources efficiently, develop targeted support programs, and monitor its progress toward diversity and inclusion objectives. For students, it translates into more personalized services, better academic advising, and improved access to financial aid.

From an institutional perspective, the questionnaire informs strategic planning, policy formulation,

and compliance efforts. Its digital integration aligns with modern higher education trends emphasizing data-driven decision-making and technological innovation.

## Conclusion

The Wits University Biographical Questionnaire is an essential tool that underpins many facets of university life, from admissions to student support and institutional planning. Its well-structured design, digital accessibility, and comprehensive content enable Wits to foster a diverse, inclusive, and efficiently managed academic community. While challenges such as data privacy and accessibility need continuous attention, the overall benefits far outweigh the limitations. For students, completing the questionnaire is not just a bureaucratic step but a gateway to personalized support and successful academic engagement. As Wits University continues to evolve its data collection practices, the biographical questionnaire will remain a cornerstone of its commitment to excellence and inclusivity in higher education.

Note: Always ensure your data is accurate and complete when filling out the biographical questionnaire to facilitate a smooth academic journey.

**QuestionAnswer** What is the purpose of the Wits University Biographical Questionnaire? The Wits University Biographical Questionnaire is designed to gather detailed personal, academic, and background information from applicants to assist in the admissions and selection process. How can I access the Wits University Biographical Questionnaire online? You can access the questionnaire through the official Wits University admissions portal or the specific application platform provided during the application process. What information is typically required in the Wits University Biographical Questionnaire? The questionnaire generally requires personal details, academic history, extracurricular activities, relevant achievements, and sometimes a personal statement or motivation. Is the Wits University Biographical Questionnaire mandatory for all applicants? Yes, completing the biographical questionnaire is usually a mandatory part of the application process for prospective students at Wits University. How do I ensure that my responses in the Wits University Biographical Questionnaire are accurate? To ensure accuracy, carefully review all your details before submitting, and provide truthful information supported by your academic records and personal documentation. What should I do if I encounter technical issues while filling out the Wits University Biographical Questionnaire? If you experience technical problems, contact the Wits University admissions support or IT helpdesk promptly for assistance and guidance on how to resolve the issue.

**Related keywords:** Wits University, biographical questionnaire, student registration, academic records, university application, student information form, Wits student portal, personal data collection, enrollment process, university forms

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